



RIVERFRONT
BUSINESS
HOTEL

龍東商務酒店

To 致 Reservation Department

From 由 _____

Company 公司 _____

Fax No. 传真号码 _____

Email 电子邮件 (Important) _____

Tel No. 电话号码 _____ Date _____

Subject 主题 ChinaBio® Partner Form 2009 Room Reservation 预订确认

Thank you for your support to the RiverFront Business Hotel. We are pleased to confirm your reservations as follows:

感谢您对本酒店的支持，现确认订房如下：

Guest Name

宾客姓名 _____

Confirmation No.

预订确认号 _____

Arrival Date

入住日期 _____

Arrival Flight/Time

抵达航班/抵达时间 _____

Departure Date

离店日期 _____

Departure Flight/time

离开航班/离店时间 _____

Room Type / Room Rate (RMB per room per night)

客房类型 / 房价 (RMB / 间、夜)

豪华大床房 Deluxe King (RMB450)	豪华双人房 Deluxe Twin (RMB450)	豪华商务房 Deluxe Business Suite	行政大床房 Executive king (RMB590)	豪华套房 Deluxe Suite (RMB900)	行政套房 Executive Suite
<input checked="" type="checkbox"/> Buffet Breakfast 自助早餐		<input type="checkbox"/> Exclusive 不含早餐	<input type="checkbox"/> Inclusive of 1 breakfast 含一份早餐	<input type="checkbox"/> Inclusive of 2 breakfast 含两份早餐	
<input checked="" type="checkbox"/> Transportation 接机		<input type="checkbox"/> Limousine 酒店小车	Limousine Charge 接机费用 _____		

Special Request

特殊要求 _____

Payment

付款方式

All charge on Guest's own account. 所有费用由客人自理。

All charge on Company's account. 所有费用由公司支付。

Room charges on Company's account, Incidentals on Guest's account.

房费由公司支付，其余费用由客人自理。

*All Reservation will be held till 6:00PM and subject to automatic release unless guaranteed by guest's credit card. Cancellation of the reservation shall be emailed to the hotel 24 hours in advance and no fee will be charged.

所有预订保留至当晚6点，如无法在6点前到达，请您用信用卡做担保预订。

Card Type 信用卡种类 _____ Card No. 信用卡号 _____

Expiry Date 有效期 _____ Card Holder 持卡人 _____

We look forward to welcoming the guests to the RiverFront Business Hotel.

我们恭候贵宾光临上海龙东商务酒店。

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